

# **WESTMINSTER CITY COUNCIL**

## **STATEMENT OF DECISION**

**SUBJECT:       AWARD OF THE PARKING BUSINESS PROCESSING SERVICES CONTRACT**

Notice is hereby given that , Cabinet Member for City Management and Air Quality, has made the following executive decision on the above mentioned subject for the reasons set out below.

(Following a full procurement process, the report is to enable the award of the Business Processing Services Contract to the preferred bidder. The Contract is due to go live in April 2023.)

### **1.       RECOMMENDATIONS**

- 1.1. Appendix A, B and C of this report be confidential pursuant to paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to the financial or business affairs of tenderers for the contract which is the subject of this report.
- 1.2. That the Cabinet Member for City Management and Air Quality approves the recommendation to award a contract for the provision of business processing services within parking to Marston (Holdings) Limited, for an initial period of four years with an option to extend the term by two consecutive 2 year periods for the total contract sum of up to £19.474M.
- 1.3. That capital expenditure of £0.225m for contract mobilisation be approved.

### **2.       REASONS FOR DECISION**

- 2.1. The tender submitted by Marston (Holdings) Limited for providing the business processing service was the highest scoring bid.
- 2.2. The supporting information provided in the submission gave the Council the necessary assurances that the supplier understood the requirements and that the supplier's submission for business processing would meet the required standards. Marston (Holdings) Limited bid accordingly achieved the highest quality score.
- 2.3. The current parking contracts are due to expire, and in order for the Council to provide continuation of services it was necessary to reprocure this service. The award of the Business Processing Contract is the second phase of the wider re-procurement of Parking Services contracts which commenced with the Parking Technology Contract in December 2022.

**Stuart Love, Chief Executive,  
Westminster City Hall,  
64 Victoria Street  
LONDON SW1E 6QP**

**Publication Date:** 21 December 2022

**Implementation Date:** 03 January 2023

**Reference:** CMAQ22-08